

Intern Feedback form

Name.....

Department /Division

Supervisor /Mentor name

Beginning of internship.....End of internship.....

PART I INTERNSHIP ROLES AND RESPONSIBILITIES: List your five primary work assignments during the internship.

1	
2	
3	
4	
5	

PART II LEARNING

Identify the five most important insights you gained from this internship

1	
2	
3	
4	
5	

List important skills acquired and/or enhanced during this internship

1	
2	
3	
4	

List skills used/improved during this internship

1	
2	
3	
4	
5	

PART III PERFORMANCE Using the scale provided, respond honestly to the following statement about your internship performance.

- 1= Strongly disagree
- 2= Somewhat disagree
- 3= Neither agree nor disagree
- 4= Somewhat agree
- 5= Strongly agree
- NA= Not applicable

Sl.No	Statement	Score
1	Achieved my internship learning objectives	
2	Demonstrated necessary writing and speaking skills	
3	Was able to apply classroom knowledge to the internship setting effectively	
4	Demonstrated critical thinking and problem-solving skills	
5	Demonstrated initiative and the ability to learn	
6	Responded well to supervision and constructive criticism	
7	Showed the capacity to be a self-sufficient, independent worker	
8	Worked effectively with others on team projects	
9	Exhibited a sense of responsibility and dependability	
10	Exhibited a positive attitude toward work and co-workers	
11	Showed creativity and originality	
12	Exhibited a professional attitude	
13	Behaved ethically	

14	Sensitive to diversity in the workplace	
15	Adapted well to changing circumstances	
16	Presented an appropriate professional appearance	
17	Made progress throughout the internship	
18	Completed a sufficient quantity of work	
19	Produced quality work	
20	Demonstrated awareness of strengths/weaknesses	

Over all, how would you rate this internship?

Excellent Good Adequate Poor

Intern Signature

Date.....

